WRITING: A JOB OFFER (Target B1)

**You are going to create a small ad for a job offer to be published in a newspaper or posted on a website.**

1. ***First, list the personal qualities and the professional skills necessary for the job as well as all the other relevant pieces of information about it.***

The following chart will help you understand what is expected from you at this stage:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **What qualities are required for the job?** | **What are the skills required?** | **What other information do you need to include?** |
| **Cabin steward** | - friendly  - polite  - honest | - be good with people  - speak English fluently | - based in NYC but travel all around the world  - salary: 20,000 $  - free travel on international lines |

1. ***Then, write your own ad, using the sample ad below as a guideline. Include as many details as you can. Don’t forget to write full sentences!***

